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Section D - APPROVALS	
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1b. Area Code / Telephone Number	1c. Ernail Address
. 1d. Signature	1e. Date
2a. Second-line Supervisor - Name and title Chadbourne,Jane E. Supervisory Human Resources Of	
2b. Area Code / Telephone Number	2c. Email Address
	chadbourne.jane@epa.gov
2d. Signature	2 <del>0. g</del> ate 12/12
3a. Training Officer - Name and title Peeter, Veronica I Human Resources Specialist (Hr	
3b. Area Code / Telephone Number	3c. Email Address
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Section D - APPROV	/ALS
1a. Immediate Supervisor - Name and title	
1b. Area Code / Telephone Number	1c. Email Address
1d. Signature	1e. Date
2a. Second-line Supervisor - Name and title	
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2b. Area Code / Telephone Number	2c. Email Address
	chadbourne.jane@epa.gov
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3a. Training Officer - Name and title	
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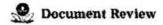


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1c. Vendor Telephone Number		1d. Vendar Email A	uldress					
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Section D - APPROVALS						
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Chadbourne, Jane E. Supervisory Human Resources Of						
2b. Area Code / Telephone Number	2c. Email Address					
	chadbourne.jane@epa.gov					
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3a. Training Officer - Name and title						
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Document Summary:

General Ledger Entries

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External Doc No: Commitment Date: 07/11/12

Closed Date:

Servicing Finance Office: 08 Original Amount: \$300.00 Available Amount: \$300.00

Description:

**Extended Description:** 

Workplace Violence Consultation -parker

Document Details: Expand

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Document Review

Compass Document: RQ 1208GHR023

07/11/12

Document Summary: Doc Type: RQ Doc No: 1208GHR023

External Doc No:

Commitment Date: 07/11/12

Closed Date:

Servicing Finance Office: 08 Original Amount: \$600.00 Available Amount: \$600.00 Description:

**Extended Description:** 

Workplace Violence Consultation -parker

Document Details: Expand

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jpsych46---06/26/2012 07:27:45 PM---Michelle, I hope things are going well for you at EPA.? The cost for service is the same as last yea

From: jpsych46@aol.com

To: Michelle Parker/R8/USEPA/US@EPA

Date: 06/26/2012 07:27 PM

Subject: Re: Current Rates for Training and Consultation

#### Michelle,

I hope things are going well for you at EPA. The cost for service is the same as last year, \$(5)(4) for a three hour training and \$(5)(4) 00 for consulting and risk assessment. In terms of training, classes on different weeks works for me. Both August and September are about the same as far as training dates. I will be out of town the first week in August and the last week in September. Let me know what you would like to do. Take care.

John Nicoletti, Ph.D.

----Original Message----

From: Michelle Parker < Parker. Michelle@epamail.epa.gov>

To: jpsych46 < <u>ipsych46@aol.com</u>> Sent: Mon, Jun 25, 2012 1:02 pm

Subject: Current Rates for Training and Consultation

Hi Dr. Nicoletti,

I hope you are doing well.

The EPA is planning for a few training sessions for employees and supervisors. Our current plans are for one 3 hour supervisor class and two 2 hour employee classes. What is your current rate per hour for training?

Also, what is your current rate per hour for a consultation? (I want to ensure we have sufficient funds set aside in case we need to consult with you about an issue.)

What month would work better with your schedule for the training - August or September?

Would you prefer to conduct all classes in one day or does that matter to you? We would prefer to have the two employee classes during different weeks to ensure the maximum number of participants.

Thanks,

Michelle

Michelle Parker Labor and Employee Relations Officer US Environmental Protection Agency, Region 8 1595 Wynkoop Street Denver, CO 80202

#### John

John Nicoletti, Ph.D., ABPP Board Certified Specialist in Police and Public Safety Psychology

----Original Message----

From: Michelle Parker < Parker. Michelle@epamail.epa.gov>

To: jpsych46 < jpsych46@aol.com > Sent: Thu, Jun 28, 2012 1:01 pm

Subject: Re: Current Rates for Training and Consultation

Dr. Nicoletti,

Thanks for the quotes.

Now about dates ....

Are you available for training on the following dates/times:

1. Monday, August 20, 9am - 11am (2 hour employee training)

#### AND

1. Monday, August 27, 9am - 11am (2 hour employee training) and 12pm - 4pm (3 hour supervisor/response team training and 1 additional hour with response team)

OR

2. Tuesday, August 28, 9am - 11am (2 hour employee training) and 12pm - 4pm (3 hour supervisor/response team training and 1 additional hour with response team)

OR

3. Wednesday, August 29, 9am - 11am (2 hour employee training) and 12pm - 4pm (3 hour supervisor/response team training and 1 additional hour with response team)

We would like to hold classes on Monday, August 20 and again one day during the week of August 27.

Thanks, Michelle

Michelle Parker Labor and Employee Relations Officer US Environmental Protection Agency, Region 8 1595 Wynkoop Street Denver, CO 80202

(303) 312-6139 Fax: (303) 312-6370



# UNITED STATES ENVIRONMENTAL PROTECTION AGENCY

REGION 8 1595 Wynkoop DENVER, CO 80202 http://www.epa.gov/region08

July 12, 2012

Ref: 8TMS-H

Nicoletti Flater and Associates 3595 South Teller Street, Suite 310 Lakewood, CO 80235

Enclosed is an Environmental Protection Agency training contract, which authorizes the following employee(s):

#### Michelle Parker

to attend: Workplace Violence Consultation (2 Hours)

on these date(s): July 09, 2012 - July 09, 2013

Please send your invoice to:

US Environmental Protection Agency

**RTP-Finance Center** 

4930 Old Page Road (D143-02) Research Triangle Park, NC 27709

Please reflect this tracking number on your invoice: T1208GHR023

To be certain that payment is not delayed, please be sure that the information on your invoice matches that in Block 1a of our training contract. You must include your federal TIN and the EPA employee's name on your invoice. As we are only authorized to make payments after services have been rendered, please mail your invoice after the completion of the event or course. If you have any questions or concerns, I can be reached at (303) 312-7101. It is a pleasure to do business with you.

Regards,

Regional Training Officer



Fw: T1208GHR023

Nobuko Hattori to: jpsych46

Cc: Michelle Parker

07/16/2012 02:27 PM

Hi John,

Attached is our order #T1208GHR023 authorizing 2 hours of consultation on "Workplace Violence". If you need further information, please contact me.

Thank you,
Nobe Hattori
Region 8 Training Assistant
U.S. Environmental Protection Agency
1595 Wynkoop (8TMS-H)
Denver, CO 80202
Office (303) 312-6303
Fax (303) 312-6370
——Forwarded by Nobuko Hattori/R8/LISEPA/LIS on

---- Forwarded by Nobuko Hattori/R8/USEPA/US on 07/16/2012 02:25 PM -----

From:

Mail R8Printer/R8/USEPA/US@EPA

To:

Nobuko Hattori/R8/USEPA/US@EPA

Date:

07/16/2012 02:12 PM

Subject:

T1208GHR023

Please open the attached document. This document was digitally sent to you



using an HP Digital Sending device. Document.pdf



# AUTOMATED REPLY: Your email to RTPReceiving has been delivered. A copy is enclosed

RTPReceiving to: Nobuko Hattori Please respond to DO NOT REPLY 07/16/2012 02:44 PM

Nobe Hattori
Region 8 Training Assistant
U.S. Environmental Protection Agency
1595 Wynkoop (8TMS-H)
Denver, CO 80202
Office (303) 312-6303
Fax (303) 312-6370
——Forwarded by Nobuko Hattori/R8/USEPA/US on 07/16/2012 02:28 PM

From:

Mail R8Printer/R8/USEPA/US@EPA

To:

Nobuko Hattori/R8/USEPA/US@EPA

Date:

07/16/2012 02:12 PM

Subject:

T1208GHR023

Please open the attached document. This document was digitally sent to you using an HP Digital Sending device.

[attachment "Document.pdf"]



# Invoice for July 9, 2102 Michelle Parker to: jpsych46 Cc: Nobuko Hattori

09/20/2012 02:51 PM

Hi, John,

I received an invoice from you for an hour consultation on July 9. I don't have a record of a consultation on that date and neither do the other members of the agency's response team. Is this a correct date? Can you provide me with additional information about the consultation?

I was communicating with you during July about providing training, which you did provide in August.

You previously charged us (10/4)/hour for training and (10/4)/hour for a consultation. Could this invoice be for the extra hour of training for the response team that you provided on Wednesday, August 29 from 3pm - 4pm?

Have you submitted your invoices for the training you provided on August 20, 9am - 11am; and August 29, 9am - 11am and 12pm - 3pm?

We also expect an invoice from you for this past Monday, September 17, for a consultation from 10am - 10:30am. Will this be charged at a rate of (5)(4) hour?

Thanks,

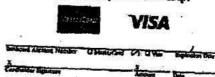
Michelle

Invoice July 9, 2012.pdf

Michelle Parker | Labor and Employee Relations Officer | Human Resources (8TMS-H) USEPA Region 8 | 1595 Wynkoop Street | Denver CO 80202-1129 | 303.312.6139

10/2 per quelle de la companya de la

# To Assist in Payment We Accept



NICOLETTI - FLATER ASSOCIATES, PLLP 3595 South Teller Street Suite 310 Lakewood, CO 80235 303-989-1617 Fax 303-985-3133

ТО:	-	FEIN 84-0727812
US Environmental Protection Agency RTP- Finance Center 4930 Old Page Road(D143-02)		4311Z
Research Triangle Park, NC 27709	T12086HR023	DATE
		9/4/2012

DATE		ACTIVITY	07	Y/HRS	RATE	AMOUNT
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If you have any questions regarding this billing, please contact Lottie Plater at 303-989-1617.



### Consultation with Dr. Nicoletti Michelle Parker to: Nobuko Hattori

2 2 2 2 2 2 2

09/20/2012 09:55 AM



Welcome back Nobe,

I hope you had a wonderful time and are well rested. (b)(6) privacy

We had a consultation with Dr. Nicoletti on Monday, September 17. It lasted 30 minutes, so his invoice should indicate \$200.00.

See you Monday.

Thanks, Michelle

Michelle Parker | Labor and Employee Relations Officer | Human Resources (8TMS-H) USEPA Region 8 | 1595 Wynkoop Street | Denver CO 80202-1129 | 303.312.6139



Fw: Invoice for July 9, 2102 Michelle Parker to: jpsych46

Cc: Nobuko Hattori

10/02/2012 08:42 AM

Hi, John,

Nobe and I spoke about the attached invoice and are unaware of why you were asked to submit it to us.

Will you be submitting the invoice for the 30 minute consultation on September 17? I understand the rate is \$10,44 hour. Is that still accurate?

I will be contacting you later this month or early next month about an additional consultation.

Thanks, Michelle

Michelle Parker | Labor and Employee Relations Officer | Human Resources (8TMS-H) USEPA Region 8 | 1595 Wynkoop Street | Denver CO 80202-1129 | 303.312.6139

---- Forwarded by Michelle Parker/R8/USEPA/US on 10/02/2012 08:39 AM ----

From:

Michelle Parker/R8/USEPA/US

To:

jpsych46@aol.com

Cc:

Nobuko Hattori/R8/USEPA/US@EPA

Date:

09/20/2012 02:51 PM

Subject: Involce for July 9, 2102

Hi, John,

I received an invoice from you for an hour consultation on July 9. I don't have a record of a consultation on that date and neither do the other members of the agency's response team. Is this a correct date? Can you provide me with additional information about the consultation?

I was communicating with you during July about providing training, which you did provide in August.

You previously charged us (10/4)/hour for training and (10/4)/hour for a consultation. Could this invoice be for the extra hour of training for the response team that you provided on Wednesday, August 29 from 3pm - 4pm?

Have you submitted your involces for the training you provided on August 20, 9am - 11am; and August 29, 9am - 11am and 12pm - 3pm?

We also expect an invoice from you for this past Monday, September 17, for a consultation from 10am - 10:30am. Will this be charged at a rate of \$\( \frac{10(4)}{10(4)}\) hour?

Thanks.

Michelle

Invoice July 9, 2012.pdf

Michelle Parker | Labor and Employee Relations Officer | Human Resources (8TMS-H)

USEPA Region 8 | 1595 Wynkoop Street | Denver CO 80202-1129 | 303.312.6139



Re: Urgent!! Invoice Approval Required for Payment of Invoice Number

83112-PARKER-MICHELLE--ATE: B2095304247

Michelle Parker to: RTPReceiving

Cc: Nobuko Hattori

10/02/2012 08:37 AM

No, the services/goods were not received.

I spoke with Dr. Nicoletti from Nicoletti Flater and Associates about this invoice.

\* Michelle Parker | Labor and Employee Relations Officer | Human Resources (8TMS-H) USEPA Region 8 | 1595 Wynkoop Street | Denver CO 80202-1129 | 303.312.6139

**RTPReceiving** 

Purchase Order: T1208GHR023 Invoice Number...

09/27/2012 12:36:20 PM

From:

To:

RTPReceiving@EPA

Michelle Parker/R8/USEPA/US@EPA

Date: Subject: 09/27/2012 12:36 PM

Urgent!! Invoice Approval Required for Payment of Invoice Number

83112-PARKER-MICHELLE-ATE: B2095304247

Purchase Order: T1208GHR023

Invoice Number: 83112-PARKER-MICHELLE

\*\*see web link below

Vendor: NICOLETTI FLATER & ASSOCIATES

RTP-Finance requests your immediate approval (via email) for payment of this invoice. The Prompt Payment Act requires commercial invoices to be paid within 30 days of receipt, or be subject to an interest penalty. To avoid an interest penalty, please state in your response: "Yes, I certify the services/goods specified were received, " or "No, the services/goods were not received." If the services or goods were not received, provide a brief explanation as to why and include your phone number. If you have any questions, contact Customer Assistance at 919-541-0616. Thank you for your assistance!

\*\*\*\*Please respond to this e-mail ASAP. We are trying to pay as many invoices as possible before year-end. Thanks in advance for your cooperation. \*\*\*\*\*\*

http://rtfmcweb2.rtp.epa.gov/spits images/invoices/B2095304247.pdf



# AUTOMATED REPLY: Your email to RTPReceiving has been delivered. A copy is enclosed

RTPReceiving to: Michelle Parker Please respond to DO NOT REPLY 10/02/2012 09:01 AM

No, the services/goods were not received.

I spoke with Dr. Nicoletti from Nicoletti Flater and Associates about this invoice.

Michelle Parker | Labor and Employee Relations Officer | Human Resources (8TMS-H) USEPA Region 8 | 1595 Wynkoop Street | Denver CO 80202-1129 | 303.312.6139

**RTPReceiving** 

Purchase Order: T1208GHR023 Invoice Numbe...

09/27/2012 12:36:20 PM

From:

RTPReceiving@EPA

To:

Michelle Parker/R8/USEPA/US@EPA

Date:

09/27/2012 12:36 PM

Subject:

Urgent!! Invoice Approval Required for Payment of Invoice Number

83112-PARKER-MICHELLE--ATE: B2095304247

Purchase Order: T1208GHR023

Invoice Number: 83112-PARKER-MICHELLE

\*\*see web link below

Vendor: NICOLETTI FLATER & ASSOCIATES

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\*\*\*\*Please respond to this e-mail ASAP. We are trying to pay as many invoices as possible before year-end. Thanks in advance for your cooperation.\*\*\*\*\*

http://rtfmcweb2.rtp.epa.gov/spits images/invoices/B2095304247.pdf



Fw: Invoice for July 9, 2102 Michelle Parker to: Nobuko Hattori

10/03/2012 08:03 AM

FYI.

Michelle Parker | Labor and Employee Relations Officer | Human Resources (8TMS-H) USEPA Region 8 | 1595 Wynkoop Street | Denver CO 80202-1129 | 303.312.6139

---- Forwarded by Michelle Parker/R8/USEPA/US on 10/03/2012 08:03 AM ----

From:

ipsych46@aol.com

To:

Michelle Parker/R8/USEPA/US@EPA

Date:

10/02/2012 05:10 PM

Subject:

Re: Fw: Invoice for July 9, 2102

No Problem on my end. What ever works for you let me know.

John

John Nicoletti, Ph.D., ABPP

Board Certified Specialist in Police and Public Safety Psychology

----Original Message----

From: Michelle Parker < Parker, Michelle@epamail.epa.gov>

To: ipsych46 < ipsych46@aol.com>

Cc: Nobuko Hattori < Hattori. Nobuko@epamail.epa.gov>

Sent: Tue, Oct 2, 2012 1:56 pm

Subject: Fw: Invoice for July 9, 2102

Hi, John,

Nobe and I spoke about the attached invoice and are unaware of why you were asked to submit it to us.

Will you be submitting the invoice for the 30 minute consultation on September 17? I understand the rate is \$\(\frac{40}{10}\) hour. Is that still accurate?

I will be contacting you later this month or early next month about an additional consultation.

Thanks, Michelle

Michelle Parker | Labor and Employee Relations Officer | Human Resources (8TMS-H) USEPA Region 8 | 1595 Wynkoop Street | Denver CO 80202-1129 | 303.312.6139

---- Forwarded by Michelle Parker/R8/USEPA/US on 10/02/2012 08:39 AM ----

From: Michelle Parker/R8/USEPA/US

To: jpsych46@aol.com

Cc: Nobuko Hattori/R8/USEPA/US@EPA

Date: 09/20/2012 02:51 PM Subject: Invoice for July 9, 2102 Hi, John,

I received an invoice from you for an hour consultation on July 9. I don't have a record of a consultation on that date and neither do the other members of the agency's response team. Is this a correct date? Can you provide me with additional information about the consultation?

I was communicating with you during July about providing training, which you did provide in August.

You previously charged us \$\frac{1}{2}\text{hour for training and }\frac{1}{2}\text{hour for a consultation. Could this invoice be for the extra hour of training for the response team that you provided on Wednesday, August 29 from 3pm - 4pm?

Have you submitted your invoices for the training you provided on August 20, 9am - 11am; and August 29, 9am - 11am and 12pm - 3pm?

We also expect an invoice from you for this past Monday, September 17, for a consultation from 10am - 10:30am. Will this be charged at a rate of \$\frac{10:30am}{10:40}\text{hour?}

Thanks.

Michelle

(See attached file: Invoice July 9, 2012.pdf)

Michelle Parker | Labor and Employee Relations Officer | Human Resources (8TMS-H) USEPA Region 8 | 1595 Wynkoop Street | Denver CO 80202-1129 | 303.312.6139

# Parker, Michelle

From:

John Nicoletti [jpsych46@aol.com]

Sent:

Wednesday, December 18, 2013 1:53 PM

To: Subject: Parker, Michelle Re: WPV Training

I have times available in both months. The dates I am not available in February are: 6, 10, 13, 20-21, and 28. The dates I am not available in March are: 3-7, 14-15, and 19-20. Let me know what works for you.

John

John Nicoletti, Ph.D., ABPP Board Certified in Police and Public Safety Psychology

On Dec 18, 2013, at 1:15 PM, "Parker, Michelle" < Parker.Michelle@epa.gov > wrote:

Probably in February or March. Is there a month that works better for you?

#### Michelle Parker

Labor & Employee Relations Officer | EPA Region 8 303.312.6139 | parker.michelle@epa.gov 303.565.0658

From: John Nicoletti [mailto:jpsych46@

**Sent:** Wednesday, December 18, 2013 **To:** Parker, Michelle

Subject: Re: WPV Training

Michelle,

No problem. When would you like to do

John

John Nicoletti, Ph.D., ABPP
Board Certified in Police and Public Safety

On Dec 18, 2013, at 11:38 AM, "Parker, N

Hi, John.

I hope you are doing well.

I am planning for training next year, but have a limited budget.

Would you be willing to conduct a one hour training on workplace violence for us, concentrating on how to recognize boundary probing and attack related behaviors, how to interrupt/disrupt the behavior, and personal survival strategies?

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1

If so, would you allow us to record the training to post on our intranet?

Thanks and happy holidays.

Michelle

Michelle Parker
Labor & Employee Relations Officer | EPA Region 8
303.312.6139 | parker.michelle@epa.gov
303.565.0658

### Hattori, Nobuko

From:

Parker, Michelle

Sent:

Monday, December 23, 2013 12:29 PM

To: Cc: Subject: jpsych46@aol.com Hattori, Nobuko RE: WPV Training

John,

It's been a rough year. We hope things start looking better soon.

Let's do a 9am - 10am training that day (February 5).

Thanks and happy holidays!

Michelle

#### Michelle Parker

Labor & Employee Relations Officer | EPA Region 8 303.312.6139 | parker michelle@epa.gov 303.565.0658

**From:** jpsych46@aol.com [mailto:jpsych46@aol.com]

Sent: Monday, December 23, 2013 12:16 PM

To: Parker, Michelle

Subject: Re: WPV Training

Michelle,

I hope you are surviving all of the government challenges I am hearing about. Unfortunately, I had to set up a training on the 5th which goes from 11-3. I could do a 9-10 training on that date or we would need to change it to a different day. The dates I have available at this point are:

February 1,3-4,6 (from 1-5),7,11-12,14,17-19,and 24-27.

Sorry about that conflict, it seems everyone wants to start doing training in February or March. Let me know what works for you. Have a nice holiday.

John

John Nicoletti, Ph.D., ABPP
Board Certified Specialist in Police and Public Safety Psychology

----Original Message----

From: Parker, Michelle < Parker Michelle@epa.gov>

To: John Nicoletti <jpsych46@aol.com>

Cc: Hattori, Nobuko < Hattori Nobuko@epa.gov>

Sent: Mon, Dec 23, 2013 12:03 pm

Subject: RE: WPV Training

John.

Please reserve Wednesday, February 5 for the training.

Which one of the following times is best for you:

- 1. 10am 11am
- 2. 1pm 2pm
- 3. 2pm 3pm

Thanks. Michelle

#### Michelle Parker

Labor & Employee Relations Officer | EPA Region 8 303.312.6139 | parker.michelle@epa.gov 303.565.0658

From: John Nicoletti [mailto:jpsych46@aol.com] Sent: Wednesday, December 18, 2013 1:53 PM

To: Parker, Michelle Subject: Re: WPV Training

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John

John Nicoletti, Ph.D., ABPP Board Certified in Police and Public Safety Psychology

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#### Michelle Parker

Labor & Employee Relations Officer | EPA Region 8 303.312.6139 | parker.michelle@epa.gov 303,565.0658

From: John Nicoletti [mailto:jpsych46@aol.com]
Sent: Wednesday, December 18, 2013 12:22 PM

To: Parker, Michelle

Subject: Re: WPV Training

Michelle,

No problem. When would you like to do the training?

John

John Nicoletti, Ph.D., ABPP Board Certified in Police and Public Safety Psychology

On Dec 18, 2013, at 11:38 AM, "Parker, Michelle" < Parker. Michelle@epa.gov > wrote:

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If so, would you allow us to record the training to post on our intranet?

Thanks and happy holidays.

Michelle

Michelle Parker

Labor & Employee Relations Officer | EPA Region 8 303.312.6139 | parker.michelle@epa.gov 303.565.0658

## Hattori, Nobuko

From:

Parker, Michelle

Sent:

Monday, December 23, 2013 12:29 PM

To: Cc: jpsych46@aol.com

Subject:

Hattori, Nobuko RE: WPV Training

John,

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Let's do a 9am - 10am training that day (February 5).

Thanks and happy holidays!

Michelle

#### Michelle Parker

Labor & Employee Relations Officer | EPA Region 8 303.312.6139 | parker.michelle@epa.gov 303.565.0658

From: jpsych46@aol.com [mailto:jpsych46@aol.com]

Sent: Monday, December 23, 2013 12:16 PM

To: Parker, Michelle

Subject: Re: WPV Training

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February 1,3-4,6 (from 1-5),7,11-12,14,17-19,and 24-27.

Sorry about that conflict, it seems everyone wants to start doing training in February or March. Let me know what works for you. Have a nice holiday.

John

John Nicoletti, Ph.D., ABPP Board Certified Specialist in Police and Public Safety Psychology

----Original Message----

From: Parker, Michelle < Parker Michelle@epa.gov >

To: John Nicoletti < jpsych46@aol.com>

Cc: Hattori, Nobuko < Hattori Nobuko@epa.gov>

Sent: Mon, Dec 23, 2013 12:03 pm

Subject: RE: WPV Training

# Hattori, Nobuko

From: Sent: RTPReceiving@epa.gov

Sent:

Monday, December 30, 2013 2:40 PM

To:

Hattori, Nobuko

Subject:

AUTOMATED REPLY: Your email to RTPReceiving has been delivered. A copy is enclosed. Please be advised that any correspondence received after 4:00pm Eastern Standard Time will

be processed on the next business day.

Nobe Hattori
Region 8 Training Assistant
U.S. Environmental Protection Agency
1595 Wynkoop St. (8TMS-HR)
Denver, CO 80202
Office: (303) 312-6303

----Original Message----

From: Scan to Email from 3174MR [mailto:r8printer.mail@epa.gov]

Sent: Monday, December 30, 2013 2:10 PM

To: Hattori, Nobuko

Subject: T1208GHR023 Amend

Please open the attached document. This document was digitally sent to you using an HP Digital Sending device.

(See attached file: Document.pdf)

[attachment "Document.pdf"]

& Tel

# Preventing Workplace Violence for Federal Employees

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# Course Roster 02/05/2014

# $\sqrt{\phantom{a}}$

# Preventing Workplace Violence for SEE Employees

02/05/2014 to 02/05/2014 10:30 AM - 11:30 AM

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# Course Roster 02/05/2014

NICOLETTI - FLATER ASSOCIATES, PLLP 3595 South Teller Street Suite 310 Lakewood, CO 80235 303-989-1617 Fax 303-985-3133

то:	Through the production the
US Environmental Protection Agency RTP-Finance Center 4930 Old Page Road (D143-02) Research Triangle Park, NC 27709	

FEIN 84-0727812

6/30/2014

DATE		ACTIVITY	QTY	HRS RATE	AMOUNT
02/28/2014 03/07/2014 03/20/2014 04/04/2014	Balance forward Consultation Consultation PMT		l 0::		(b)(
	Order # :	T/208GHA	2023	2	3
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If you have any questions regarding this billing, please contact Lottie Flater at 303-989-1617.

### Hattori, Nobuko

From:

RTPReceiving@epa.gov

Sent:

Thursday, July 10, 2014 10:57 AM

To:

Hattori, Nobuko

Subject:

AUTOMATED REPLY: Your email to RTPReceiving has been delivered. A copy is enclosed. Please be advised that any correspondence received after 4:00pm Eastern Standard Time will

be processed on the next business day.

Attached is invoice for T1208GHR023. I certify services have been received - please pay this invoice.

Thank you,

Nobe Hattori

R 8 Training Assistant, U.S. E.P.A, 1595 Wynkoop St. (8TMS-HR), Denver, CO 80202 (303) 312-6303

----Original Message----

From: Scan to Email from 3174MR [mailto:r8printer.mail@epa.gov]

Sent: Thursday, July 10, 2014 10:12 AM

To: Hattori, Nobuko

Subject: Invoice for T1208GHR023

Please open the attached document. This document was digitally sent to you using an HP Digital Sending device.

(See attached file: Document.pdf)

[attachment "Document.pdf"]

## Hattori, Nobuko

From:

Scholten, Karly

Sent:

Monday, July 21, 2014 1:47 PM

To:

RTPReceiving

Cc:

Hattori, Nobuko

Subject:

FW: Urgent!! Invoice Approval Required for Payment of Invoice Number 63014-PARKER-

MICHELLE--CT2: B4097355463

Importance:

High

Hi,

This went to our old training officer. I am the new training officer of Region 8. Yes, I certify the services/goods specified were received

Karly Scholten | Human Resources Specialist, Training Officer | U.S. E.P.A. Region 8 | 1595 Wynkoop Street, TMS-H | Denver, Colorado 80202 | 303.312.6418

----Original Message----

From: Peeler, Veronica

Sent: Monday, July 21, 2014 1:45 PM

To: Scholten, Karly

Subject: FW: Urgent!! Invoice Approval Required for Payment of Invoice Number

63014-PARKER-MICHELLE--CT2: B4097355463

Importance: High

Veronica Peeler | Training and Development Specialist | US Environmental Protection Agency | Office of Inspector General | 1301 Constitution Avenue N.W. Washington, D.C. 20004 | (202) 566-1322

----Original Message----

From: rtpreceiving@epa.gov [mailto:rtpreceiving@epa.gov]

Sent: Monday, July 21, 2014 10:59 AM

To: Peeler, Veronica

Subject: Urgent!! Invoice Approval Required for Payment of Invoice Number 63014-

PARKER-MICHELLE--CT2: B4097355463

Importance: High

Purchase Order: T1208GHR023

Invoice Number: 63014-PARKER-MICHELLE \*\*see web link below

Vendor: NICOLETTI FLATER & ASSOCIATES

RTP-FC Financial Services Branch (FSB) requests your approval (via email) for payment of this invoice. To ensure timely payment of this invoice and avoid an interest penalty (which begins to accrue if the invoice is paid after 30 days),

please respond to this message with one of the following statements: "Yes, I certify the services/goods specified were received," or "No, the services/goods were not received." If the services or goods were not received or completed, disapprove the invoice and provide a brief explanation for the disapproval.

If the approval or disapproval is not received within three days, a representative from FSB will contact you again with reminder emails or telephone calls. Please provide contact information for an alternate approving official if you are out of the office. Further, the contracting officer may be contacted if there is still no response after 15 days in order to comply with the Prompt Payment Act. Note the time available to you to approve the invoice is limited. YOU DO NOT HAVE 30 DAYS TO APPROVE THE INVOICE. The approval process is just a part of the entire 30 day period for processing payment. If you have any questions, please contact our Customer Assistance at 919-541-0616. Thank you for your prompt attention to this matter!

https://ocfosystem4.epa.gov/public/server/apps2/forms/temp/spits\_images/B40973554 63.pdf

NICOLETTI - FLATER ASSOCIATES, PLLP 3595 South Teller Street Suite 310 Lakewood, CO 80235 303-989-1617 Fax 303-985-3133

TO:	
US Environmental Protection Agency RTP-Finance Center 4930 Old Page Road (D143-02) Research Triangle Park, NC 27709	

FEIN 84-0727812

DATE 6/30/2014

DATE		ACTIVITY	GTY	HRS RATE	AMOUNT
02/28/2014 03/07/2014 03/20/2014 04/04/2014	Belance forward Consultation Consultation PMT  Onker # -	T 1208GHZ	2023	5	(b)(-
CURRENT	1-30 DAYS PAST	31-60 DAYS PAST	61-90 DAYS PAST	OVER 90 DAYS PA	BT AMOUNT DU

If you have any questions regarding this billing, please contact Lottle Plater at 303-989-1617,